



**North Stradbroke Island Aboriginal and Islanders Housing  
Co-operative Society Limited**

ABN: 35 521 456 625

Registered Office:  
18 Welsby Street  
Dunwich Qld 4183

Postal Address  
Po Box 66  
Dunwich Qld 4183

Phone: (07) 34099340  
Fax: (07) 34099553

**Expressions of Interests: Personal Carer**

<b>Position Title</b>	Personal Carer
<b>Entity + Business Unit</b>	Nareeba Moopi Moopi Pa  Program of North Stradbroke Island Aboriginal and Islanders Housing Co-operative Society Limited
<b>Objective</b>	We are interested in hearing from anyone interested in Personal Care work. The perfect candidate may already have experience in this area or would be willing to undertake the required studies to obtain the qualifications to do the job.  As a Personal Carer, you will provide a high-level of care and support to our residents who reside at our aged care facility on North Stradbroke Island.
<b>Qualifications and Experience:</b>	<p><b>Essential:</b></p> <ul style="list-style-type: none"> <li>• Certificate III (or higher) in Aged Care/ Individual Support (or willingness to obtain required qualification);</li> <li>• Well-developed interpersonal, verbal and written communication skills including the ability to communicate effectively with a wide range of stakeholders;</li> <li>• Computer literacy;</li> <li>• Demonstrated understanding and respect of cultural needs and requirements;</li> <li>• Demonstrated ability to organise and plan work, manage multiple tasks, work independently and work effectively with others;</li> <li>• History of adhering to ethical standards, discretion and application of confidentiality and privacy standards;</li> <li>• Basic knowledge of medical terminology;</li> <li>• Ability to work flexible working hours including night shift.</li> </ul> <p><b>Personal Attributes</b></p> <ul style="list-style-type: none"> <li>• Able to follow organisational policies and procedures;</li> <li>• Persistence;</li> <li>• Initiative that contributes to innovative outcomes;</li> <li>• Flexibility in regard to changing responsibilities;</li> <li>• Understanding of organisational culture;</li> <li>• Outgoing and enjoy interacting with people;</li> <li>• Strong work ethic.</li> </ul>
How to apply:	Please send a current copy of your resume and cover letter to: <a href="mailto:hr@nsihousing.org">hr@nsihousing.org</a> using the subject line: ' <b>Expression of Interest: Personal Carer</b> '  Local Aboriginal people are encouraged to apply
Closing Date:	Apply ASAP